

Success Training Employment Program FAQs

What's happening?

UP Orlando is excited to announce the format for the Success Training Employment Program (STEP) starting August 19, 2019! The decision to offer classes in a different format came after consideration and surveying the community we serve.

What is the Success Training Employment Program (STEP)?

STEP is an adult workforce training program designed to help individuals overcome barriers to employment. It is a 3-phase cognitive program providing tools to get a job and reach financial goals. Participants will interact with their peers in a cohort setting where they learn the hard and soft skills that make them desirable employees. STEP includes course content on job preparation, job acquisition, workplace skills, emotional intelligence, personal finance, and much more. Graduation from this 120-hour course happens in 4 short weeks! How awesome is that?!

What does the class schedule look like?

Classes are held Monday thru Thursday, 9:00am – 5:00pm for 4-weeks.

What can participants expect?

STEP program participants will benefit from our curriculum developed by UP Center staff and educators during Phase 1 of the program. Courses will focus on computer basics, resume creation, interview skills, financial literacy, emotional intelligence and more. Through highly engaging activities, assessments, one-on-one coaching and more, participants will be prepared for a competitive workforce.

What can participants expect in Phase 2?

Upon completion of the in-class portion, students graduate into the second phase which focuses on individualized skill development, employment preparation and job placement. A Job Developer connects each participant with opportunities to interview for full-time positions that fit into their career path.

What can participants expect in Phase 3?

Once the participant has obtained employment, they enter phase three which focuses on employment retention and career development. Each participant is paired with a personal Success Coach who continues to work with them for three years to ensure they excel in their current position and become a strong candidate for future career advancement opportunities.

Do you provide transportation or other assistance?

Participants will receive food and transportation assistance as STEP participants. This includes gas cards or bus passes, and/or food vouchers to the Member Share Grocery Program, clothing assistance through the STEP Professional Clothing Closet and more. The goal is to assist the participant on their road to success.

Do you provide lunch?

Program participants are required to bring their own lunch to class daily. The UP Center is able to provide food vouchers to program participants to obtain the necessary food items to prepare at home to bring for lunch.

What happens if I become employed before finishing the course?

While we encourage each participant to complete the STEP course, we understand that some participants may desire to begin working while class is in session. These students are considered “rapid-employment” participants. For those who are rapidly employed, we continue to provide case management and access to the UP Center supports. Only participants who complete the 120-hour course will receive the full benefits through accessing our employer partner network, career planning, continuing education opportunities, and success coaching.

Will participants be ready in just 4 weeks?

Program participants who enter STEP with a strong desire to learn best practice techniques in emotional intelligence, job acquisition, and workplace skills can graduate the 120-hour course with the knowledge and understanding needed to be successful employees. Many students participate in continuing education opportunities in conjunction with STEP such as a career or technical training and/or GED program to advance their career options. Success starts with the program participant and their willingness and motivation to create positive change in their lives through employment opportunities.

How can participants register for the class or learn more?

Visit our website at www.uporlando.org and complete our online interest form. A STEP team member will contact applicants to schedule an interview for enrollment into the program.

For more questions, feel free to contact Stevia Hunes at Stevia@UPCenters.org or 407-650-0774 ext. 1716